



# Presidency University

Office of the Controller of Examinations

Ref: PU-CoE/Dept./Exam.-2025 (11).005

## NOTICE

Date: 05.11.2025

### **Sub: Course Withdraw, Fall-2025**

This is for information of all concerned that, Course Withdraw under **Fall-2025** shall be completed by **30 November 2025** by filling out the prescribed form (**PUF 08**) duly signed by the concerned authority.

The course/s withdraw shall comply with the Semester workload policy where **minimum requirement is 09 C.H.**

*(Signature)*  
05.11.25

(Mohammad Zahedur Rahman)  
Controller of Examinations

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| <b>Copy To</b> | The Chairman-BoT / Vice Chancellor / Principal Adviser / Treasurer/ Deans- School of Engineering, School of Business, School of Law & Justice / Proctor / Registrar<br>The Head of the Departments: <b>CSE / EEE / CE / DBA / ENG/ LAW / ECO</b><br>The Directors of the Divisions: <b>Administration / Accounts/ Admission / IT / Student Affairs</b> |
|----------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|

*(Signature)* 05-11-2025  
(Sagira Banu)  
Sr. Executive, Office of the CoE